SIXTH& transferring your ticket type



Transferring Your Ticket

1. Log in to your Eventbrite account **here** on the Eventbrite website on a browser page of a smartphone or computer, not on the app.

2. Click to expand the account menu on the top right side of the page to select "Tickets."

- 3. Select your order for the desired event.
- 4. If you see "Transfer" listed on the far right of the desired ticket, click to see the transfer options.

Print Tickets	General Admission Ticket + Signed	∠ Edit () Transfer
Cancel Order	Book	
Contact the Organizer	Contact Information	
	First Name *	
Refund Policy:	Amanda	
No Refunds	Last Name * Loerch	
	Email * aloerch@sixthandi.org	
	Delivery Method	

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5. Select "Change Ticket" to transfer to a different ticket for the same event.

Event	Ticket Type
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Change Event	Change Ticket

- 6. Repeat steps 4 and 5 for each ticket that you wish to transfer.
- 7. Review the transfer summary information and select "Continue Transfer."
- 8. Enter your registration information.
 - Enter your billing information for the ticket's price difference and fees as applicable.
 - If your ticket includes a book, confirm that the shipping address is correct.

9. Select "**Place Order**" to receive an email confirmation of your new order number and ticket QR code (inperson tickets only).

*Please note that you can't transfer to a different ticket type if:

- The ticket you want is not available.
- The event has started.
- Your ticket was free.
- You are not the ticketholder.

If you don't see the option to transfer, contact us to inquire about alternate options. Email us at **info@sixthandi.org** or follow the steps below:

- Select "Contact the Organizer."
- After completing the form, select "Continue."
- After confirming the form's information is correct, select "Submit request."